



POLICY AND PROCEDURE	
Title: COVID-19 Physical Distancing Policy	Category: Occupational Health and Safety
Approved by FHN: April 17, 2020 Approved by FHT: April 2020	Next Review: April 2023
Author: FHN Leads	Reviewing Body: Board of Directors FHT, Garden City and NOTL FHNs

I INTRODUCTION

In light of the current COVID-19 pandemic, we recognize the importance of physical distancing and other measures to decrease the spread of this disease, as directed by Public Health Ontario. These measures are essential to protect the health of our patients, our staff and our ability to continue to provide care for patients during the COVID-19 pandemic.

II POLICY

All members of the Niagara North Family Health Team, which includes all interdisciplinary health professionals, administrative staff, physicians and learners, are asked to adhere to local public health recommendations including:

- Stay home when you are sick
- Practice physical distancing with those who are not your immediate family. The recommended distance between individuals is 2m. Immediate family is defined as those who reside in the same household.
- Wash your hands frequently and keep work areas clean/sanitized

III. PROCEDURE

1. If a staff member is sick, you must contact your immediate supervisor (Executive Director/FHN Operations Manager/Lead Admin) prior to coming to the work site.
2. If a staff member has a household contact who is sick or who is displaying symptoms, or who has had contact with a sick patient or traveller, they should contact their immediate supervisor before coming to the office for advice.
3. If a staff member becomes sick at work, please immediately notify your supervisor, practice good hand hygiene, and apply a surgical mask while exiting the clinic.

IV. DISCIPLINARY ACTION

Staff members who are found not be in compliance with this policy may be subject to disciplinary measures or asked to isolate at home in accordance with Public Health Recommendations.

This policy may be updated to reflect changes in the guidelines set out by Public Health Ontario and the Public Health Agency of Canada.